

Memorial Owner Responsibilities:

- 1) The memorial remains the property of its owners and does not, as some people believe, become the property and responsibility of LRC Burial Services. As a result should any claim arise, we cannot accept any responsibility.
- 2) It is the responsibility of the owner to ensure that the memorial is maintained in a safe condition and does not pose a hazard to cemetery staff or visitors. All owners must regularly check to ensure the memorial remains safe. If you have any concerns over the condition of your memorial, you should either contact the memorial mason who carried out the work, or the cemetery office for further advice.
- 3) Accidents may arise when a person uses the memorial to support their own weight when standing from a kneeling position after tending a grave. We do not recommend that you use the memorial as a support because this practise will weaken the cement joints over time. All memorials are inspected and tested six months after installation or re-installation following the adding of an additional inscription etc. If a problem arises with the stability of the memorial we will inform you in writing of the outcome and of the procedure to follow.
- 4) In the unlikely event of the memorial being damaged by third parties, LRC Burial Services does not accept any liability or responsibility. Therefore you may wish to arrange suitable insurance cover to protect your memorial. Your chosen memorial mason or insurance broker will be able to assist in this aspect.

Maintenance Responsibilities:

Lawned and Garden of Remembrance Sections: These sections have been designed to permit the use of ride-on and pedestrian mowers; therefore the type of memorial permitted is strictly controlled. LRC Burial Services regulates that grave owners confine tributes to the memorial and refrain from placing any object on the grave space. Freestanding mementoes are discouraged as these are vulnerable and can, in adverse weather conditions break, causing distress to the owner and could pose a danger to staff and visitors. Use of glass or china containers or mementos is not permitted for obvious safety reasons. Kerbs, fencing and chippings are not allowed on the grave space. Memorial items are not to be placed on any grassed areas apart from wreaths and tributes placed immediately following an interment, or by prior agreement with the cemetery management on anniversaries, birthdays etc. Christmas wreaths are exempt but will be removed by staff following the 1st of February.

Traditional grave sections: – where kerbs and chippings are permitted: Chippings are only permitted when contained within a memorial set. Memorial items are not to be placed outside of the memorial perimeter.

We respectfully request that all visitors take care regarding personal safety when visiting the cemetery, especially in older areas where kerbs and other impediments can create trip hazards. Care should be taken when visiting the cemetery in wet or icy weather conditions.



**Swansea Road, Llanelli
Carmarthenshire SA15 3EX**



IMPORTANT INFORMATION CONCERNING

MEMORIALS

Cemetery Manager: Graham Williams

Telephone: 01554 773710

E-mail: llanelli.cemetery@llanelli-rural.gov.uk

Office Opening Hours

Monday to Thursday: 8:30 am to 4.00 pm

Friday: 8:30 am to 3:30 pm

Main Gate Opening Times

November to March

Monday to Friday - 8.00 am to 5.00 pm

Saturday to Sunday inc. Bank Holidays - 10.00 am to 5.00 pm

April to October

Monday to Friday - 8.00 am to 6.00 pm

Saturday to Sunday inc. Bank Holidays - 10.00 am to 6.00 pm

The importance of memorials as a means of commemorating the life of a loved one is widely recognised and LRC Burial Services supports this view. Therefore we wish to permit you to have the widest possible choice of memorials to fulfil this need. For this reason, we have liaised and networked with local Memorial Masons together with The National Association of Memorial Masons and the British Register of Accredited Memorial Masons, to ensure that the widest possible range of designs and materials are available when choosing a memorial.

The actual size and design of the memorial will depend upon the location of the individual grave. Your chosen memorial mason will be fully aware of the requirements for each section of Llanelli District Cemetery and will be able to advise and guide you in your choice. You can obtain a listing of all Memorial Masons authorised to work within the cemetery from the cemetery office during normal office hours, or by contacting the office to request a copy.

It is important that you as a grave owner are not only aware of the various services we will undertake on your behalf, but by having placed a memorial in the cemetery you accept a number of responsibilities in this regard.

Memorial Permit Application – The memorial mason you selected will submit a permit application to staff at the cemetery office on your behalf to enable the company to carry out the work. All persons registered with LRC Burial Services as legal grave owners must sign the permit. Staff will check the permit application before allowing the work to proceed. Memorial masons are charged a permit fee for this service. Staff will ensure that:

1. The memorial mason is one of those listed on the 'Approved list of Memorial Masons'. A condition of approval is a 30-year stability guarantee to both you and LRC Burial Services.
2. No memorial is erected without the express permission of all the grave owners. You will, where applicable, be requested to produce the Deed of Grant of Exclusive Right of Burial when requesting that a memorial is placed on your grave, or if further work is required to an existing memorial. This is to ensure that the person requesting the installation or amendment of a memorial is the person legally entitled to do so.
3. The memorial is fixed on the correct grave in a satisfactory manner in accordance with industry fixing methods to the applicable British Standard.
4. Regular safety checks of memorials are carried out by trained cemetery staff. If the memorial is found to be unsafe, we will advise you of this in writing to the address held on the cemetery database. For this reason, we ask that a change of address is communicated to the cemetery office.
5. Trained and experienced staff are available at the cemetery to discuss any aspect of memorial or headstone installation.

Memorial Refurbishment and Safety:

The purchase of a memorial represents a considerable financial commitment we wish to encourage grave owners to be aware of the need to professionally maintain their memorials. Therefore, when an application by a memorial mason is made to the LRC Burial Services to refurbish or repair a memorial, staff will carry out the normal checks relating to the memorial permit application free of any charge.

We maintain a continuous monitoring and testing programme for memorials. Our memorial safety programme does not generate any income and in fact represents a considerable cost to ourselves; however, safety within the cemetery is of the upmost importance.

We have developed a robust procedure for testing the stability of memorials. The process follows national recognised guidelines and procedures.

Cemetery Maintenance:

We make every effort to maintain a rolling programme of grounds maintenance, subject to the demands of the number of funerals and taking into account weather conditions. We also make every effort to ensure that your particular memorial is treated with dignity and respect and not damaged during the course of the grounds maintenance works. Cemetery staff are fully trained in the use of the specialist equipment used within the cemetery. There are occasions when maintenance causes cut grass to be blown on your memorial, we would like to reassure you that this does not cause any damage and is generally easy to remove by wiping with a damp cloth. Staff utilise blowers wherever possible to limit the effect of cut grass.

Responsibility for the removal of memorials to facilitate further interments within a grave lies solely with the owner or owners of the exclusive rights of burial for the grave. This is normally arranged through your funeral director who will contact a memorial mason of your choosing who will then remove the memorial from the cemetery grounds. Following an interment, the present or new grave owner is responsible for arranging the re-instatement of the memorial with an approved memorial mason.

To allow for ground settlement and backfilling, six months must elapse before any memorial can be re-instated on a grave re-opened for further interments. This is not applicable for the interment of cremated remains where ground settlement should not be an issue. We have the right to decline the application to install a memorial if the ground condition is deemed unsuitable at that time.

There is no specific time limit on new grave plots as the memorial is normally installed on undisturbed ground where ground settlement should not affect the stability of the memorial. Your memorial mason will advise you accordingly.